

LOUISIANA DEPARTMENT OF WILDLIFE AND FISHERIES
TRIP TICKET PROCEDURES MANUAL



TRIP TICKET PROJECT
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Trip Ticket Frequently Asked Questions

Please Note: You must use ORIGINAL carbon copy trip tickets, Monthly Submission Sheets and/or Crab Shedder Sheets. Copies of these forms will not be accepted. You must also fill out your paperwork with only BLUE or BLACK ink. Please stick with only one color so that your data can be recorded properly.

What is the Trip Ticket Program?

The Trip Ticket Program was established by the Louisiana Legislature in 1991 as a system to collect commercial landings and associated information by trip via seafood and reptile/amphibian dealers. Funding for the Trip Ticket Program became available in 1998 and the program began January 1, 1999.

Why do we need trip tickets?

Trip tickets are quickly becoming the standard method of commercial landings collection throughout the nation. Individual trip information provides fishery scientists with gear and area specific catch information that will improve the accuracy of stock assessments. Individual trip information also provides fishery managers information on the impact of environmental changes and catastrophic events, such as hurricanes, on the fishery.

Who has to report?

All Wholesale/Retail Dealers and Fresh Products licensees are legally required to participate in the Trip Ticket Program.

Is the information I provide on trip tickets confidential?

YES, the information provided on trip tickets is protected under state and federal confidentiality statutes as stated in LA R.S. 56:301.4

What type of trip ticket do I need?

- Type 600 series is a monthly ticket for oysters only
- Type 700 series is a daily ticket for shellfish only
- Type 800 series is a monthly ticket for shellfish only
- Type 900 series is a daily ticket for any species, including shellfish, finfish, and reptiles/amphibians

When are reports due?

By the 10th of the month for the preceding month. For example, January's trip tickets must be received by LDWF by February 10th.

Can I send in reports more often than once a month?

YES, you can send in reports as often as you would like as long as all previous month's reports are sent to the department by the 10th.

Where and how are reports sent?

The Department will supply self-addressed envelopes. The dealer is responsible for the postage.

What type of report(s) do I need to fill out?

Wholesale/Retail Dealers that purchase fish from commercial fisherman or reptiles/amphibians from collectors and commercial fishermen who sell to the general public with a Fresh Products license need to fill out the following reports:

- Trip Tickets
- Monthly Submission Sheet

Wholesale/Retail Dealers that do not purchase fish from commercial fisherman or reptiles/amphibians from collectors, commercial fishermen who possess a Fresh Products license but do not sell to the general public, and Wholesale/Retail Dealers that only deal in farm raised product need to fill out the following report:

- Monthly Submission Sheet

Wholesale/Retail Dealers that shed crabs or operate a shedding facility in which they sell crabs must fill out the following reports:

- Trip Tickets
- Monthly Submission Sheet
- Monthly Crab Shedder Sheet

If my spouse will be selling my catch, what type of license will be needed?

A Spousal Fresh Products License can be purchased through the licensing department. This will allow your spouse to legally sell your catch. Trip tickets will not be issued for a spousal license. All paperwork must be filled out with the primary Fresh Products License number.

When do I need to fill out a trip ticket?

A trip ticket must be filled out by the dealer when a commercial fisherman transfers his catch to a Wholesale/Retail Dealer or when a Fresh Products licensee sells his catch to the general public. **Note: The dealer is required to physically fill out the trip ticket, not the commercial fisherman.**

When do I need to fill out a Monthly Submission Sheet (MSS)?

A Monthly Submission Sheet (MSS) must be filled out and sent to LDWF at least once a month. The MSS documents the number of trip tickets filled out each time trip tickets are sent to the Department. If no trips are taken for a given month, you are still required to send a MSS indicating "0" trips were obtained for that month. If you possess a Wholesale/Retail License and do not intend to use the license for the purpose of purchasing fish directly from a commercial fisherman, or do not intend on selling your own catch as a Fresh Products licensee, you can submit a MSS for the entire year. **Note: A MSS submitted for the entire year is due by the 10th of the following month of the license purchase.**

When do I need to fill out a monthly Crab Shedder Sheet (CSS)?

A monthly Crab Shedder Sheet (CSS) must be filled out by any Wholesale/Retail dealers shedding crabs and sent to the Department at least once a month. The CSS documents the number of peelers put into the shedder and the number of soft shells produced. If no peelers are taken for a given month and there are no soft shells produced, you are still required to send a CSS indicating "0" for number of peelers and "0" for number of soft shells produced.

How do I get report forms?

The Department will provide all forms (Trip Tickets, MSS and CSS). You may obtain forms by calling the LDWF Trip Ticket Supplies Office at (225) 763-3588, Monday through Friday between the hours of 8:00 AM and 4:00 PM. Please have your Wholesale/Retail Dealer's or Fresh Products License number ready when you call. Obtaining forms is the responsibility of the license holder. You must determine the trip ticket type and number of forms you will need to last roughly 6 months. You must not wait until you run out of forms before requesting additional forms. **Note: Trip tickets are assigned to a specific dealer and cannot be shared about other license holders.**

Who do I Call if I need help filling out forms?

Call the LDWF Trip Ticket office at (225) 765-2449, Monday through Friday between the hours of 8:00 AM and 4:00 PM or e-mail triptickets@wlf.la.gov.

If I have a computer and internet access, how can I save time and submit my trip ticket electronically?

Specialized software for data entry of trip ticket information can be installed at no cost. If you are interested in this program, please contact the LDWF Trip Ticket office at (225) 765-2449, Monday through Friday between the hours of 8:00 AM and 4:00 PM or e-mail triptickets@wlf.la.gov. See page 5 of this manual for more details.

Can I get a copy of my trip ticket data?

While you are required by law to keep your own trip ticket records, you can get a copy of your trip ticket landings data in spreadsheet form as a commercial fisherman or a seafood dealer by following the instructions on page 34 of this manual.

Where can I get more information on trip tickets?

You can call the Trip Ticket office at (225) 765-2449, e-mail triptickets@wlf.la.gov or visit our website, <https://www.wlf.louisiana.gov/page/trip-tickets>

Electronic Trip Ticket Program

The electronic trip ticket program automates the process of collecting and reporting information on seafood species as required by the Louisiana Department of Wildlife and Fisheries.

Note: All Dealers with federal permits must report electronically.

Advantages of going Electronic:

- Almost completely replaces the paper ticket system
- Collects all information required by the state and NOAA
- Sends information to the state and feds electronically
- Tracks all monies owed and paid to fishermen
- Tracks deductions
- Generates various reports/receipts
- Prints checks and exports data

Electronic Monthly Submission Sheets (MSS) and Signature/Vessel Logs:

Dealers who submit their files electronically are required to print an electronic MSS with the data entry program. The MSS and the Signature/Vessel Log (see page 6 for an example) must be mailed to LDWF by the 10th of the following month for the preceding month.

Minimum system requirements:

Louisiana Trip Ticket runs on full versions of Windows 8 or higher.

Getting Started:

If you are interested in participating in the electronic trip ticket program, please contact the LDWF Trip Ticket office at (225) 765-2449, Monday through Friday between the hours of 8:00 AM and 4:00 PM or e-mail triptickets@wlf.la.gov.

LOUISIANA DEPARTMENT OF WILDLIFE AND FISHERIES
ELECTRONIC MONTHLY LOG

EVI DEALER #: _____ MONTH: _____ YEAR: _____

#	TICKET NUMBER	DATE	BOAT NAME (OPTIONAL)	FISHERMAN'S SIGNATURE	TRIP TIME	DEALER INITIALS
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						

DO NOT COPY

How to Fill Out Trip Tickets

600 Series

(Oyster trips only – multi-day)

Type 600 series trip tickets can only be used for trips in which the fisherman harvests oysters only. Any other species harvested must be reported on a different type of trip ticket. (Refer to the Trip Ticket FAQ's on page 2 of this manual to determine which trip ticket type you will need.) **Note: You cannot sell oysters with a Fresh Products license. Aquaculture oysters cannot be reported on a 600 series trip ticket.**

This trip ticket is designed to accommodate multiple trips on a single form, but must still be filled out daily and can only be used for transactions within a single month. All open tickets must be closed on the last day of the month.

It is essential that you write legibly staying within the outlined boxes and use only blue or black ink.

TICKET NO. (PREPRINTED)

The Ticket No. is a sequential form number that is preprinted on each form. Each Wholesale/Retail Dealer or Fresh Products licensee is issued a specific range of numbered forms and this information is tracked by LDWF.

Note: Trip tickets cannot be shared with other dealers.

CONTINUATION TICKET NO. (REQUIRED IF MULTIPLE TRIP TICKETS ARE USED)

The Continuation Ticket No. field is only used if multiple forms are needed to document a trip. If multiple trip tickets are required, record the trip ticket number of the first trip ticket used for that trip.

VOID TICKET (REQUIRED IF TRIP TICKET IS TO BE VOIDED)

The Void Ticket field is used when a ticket is incorrectly filled in. Each ticket must be returned to the Department even if voided.

COMMERCIAL FISHERMAN'S NAME (REQUIRED)

The Commercial Fisherman's Name field is used to record the name of the licensed commercial fisherman from whom the seafood dealer obtains the oysters.

COMMERCIAL FISHERMAN'S LICENSE NUMBER (REQUIRED)

The Commercial Fisherman's License Number field is used to record the license number of the licensed commercial fisherman from whom the seafood dealer obtained the oysters. This field must be filled in to ensure the catch is properly assigned to the correct fisherman. **Note: This is NOT the Oyster Harvester license number.**

VESSEL LICENSE NUMBER (REQUIRED ONLY FOR LANDINGS SOUTH OF THE SALTWATER LINE)

The Vessel License Number field is used to record the Vessel License number assigned by LDWF to the vessel used to harvest the oysters being obtained. **Note: This is NOT the same as the vessel registration number.**

COAST GUARD DOCUMENTED VESSEL NUMBER OR STATE VESSEL REGISTRATION NUMBER (REQUIRED)

The Coast Guard Documented Vessel Number and Vessel Registration Number fields are used to record the registration number assigned to the vessel that was used to harvest the oysters being obtained by the seafood dealer. **Note: A Coast Guard Documented Vessel Number will contain numbers only. A vessel registration number will begin with the 2-digit code of the state in which the vessel is registered (LA for Louisiana, FL for Florida, etc.) and be followed by 4 numbers and 2 letters.**

AREA FISHED (REQUIRED)

The Area Fished field is used to record the area where the majority of the oysters were harvested by the commercial fisherman. **The basin code can be found on the map(s) provided by LDWF in your trip ticket packet.** The hyphenated box following the Area Fished must be filled out if the commercial fisherman is harvesting oysters from a state designated public oyster seed ground or in state outside waters off of the Terrebonne (1208) or Barataria (0211) Basins. **Note: The 2-digit LDH code is NOT the Area Fished.**

GEAR USED (REQUIRED)

The Gear Used field is used to record the main gear used in the harvest of the oysters being obtained by the seafood dealer. **Refer to the list of Gear Codes provided on pages 36 and 37 of this manual.**

DEALER'S NAME (REQUIRED)

The Dealer's Name field is used to record the name of the seafood dealer as it reads on the Wholesale/Retail Seafood Dealer license.

DEALER'S LICENSE NUMBER (REQUIRED)

The Dealer License Number field is used to record the Wholesale/Retail Seafood Dealer license number. This field must be filled in to ensure the transaction is properly assigned to the correct seafood dealer.

YEAR & MONTH (REQUIRED)

The year and month that the transaction of the oysters takes place. **Note: 2-digit month, 4-digit year**

DAY (REQUIRED)

The Day field is used to record the day of the month the transaction of the oysters takes place.

TRIP TIME (REQUIRED)

The Trip Time field is used to record the amount of time in hours the commercial fisherman was on the water actively fishing.

PUBLIC OR PRIVATE (REQUIRED)

The Public & Private fields are used to record the reef type that the oysters were harvested from. Place an “X” in the appropriate box.

QUANTITY (REQUIRED)

The Quantity field is used to record the obtained number of sacks, bushels or barrels of oysters by the seafood dealer. **Note: Mini-sacks are NOT a legal unit of reporting oysters on trip tickets; therefore, all landings must be converted to either sack, bushel or barrel.**

SACK, BUSHEL OR BARREL (REQUIRED)

The Sack, Bushel or Barrel fields are used to record the unit of the quantity of oysters obtained by the seafood dealer. Place an “X” in the appropriate box; select one box only. **Note: Mini-sacks are NOT a legal method of reporting oysters and must be converted to one of the above mentioned units.**

PRICE/UNIT (REQUIRED)

The Price/Unit field is used to record the price/unit of the oysters being obtained by the seafood dealer. **Note: Be sure that the price/unit reflects the unit in which the oysters are being reported.**

VALUE (NOT REQUIRED)

The Value field is used to record the total value of the oysters being obtained each day. **Note: Value = Quantity x Price/Unit**

FISHERMAN’S INITIALS (REQUIRED)

The commercial fisherman transferring his oysters to the seafood dealer **MUST** initial each valid line on the trip ticket.

VOID (REQUIRED IF THE LINE IS TO BE VOIDED)

The Void field is made available in the event a line of data must be voided. Place an “X” in the box to void a line of data. **Note: Do NOT attempt to write over any errors.**

FISHERMAN’S SIGNATURE & DEALER’S SIGNATURE (REQUIRED)

Both the fisherman and the seafood dealer are required to sign the trip ticket upon the final transaction of that trip ticket in order to validate the trip ticket. By signing the trip ticket, both the fisherman and the seafood dealer certify that the information on the trip ticket is correct to the best of their knowledge.

DEALER DEDUCTIONS (NOT REQUIRED)

This space is provided for the seafood dealer to use at their own discretion and will not be accounted for in departmental data.

TOTAL PURCHASES, TOTAL DEDUCTIONS, & TOTAL PAID (NOT REQUIRED)

This space is provided for the seafood dealer to use at their own discretion and will not be accounted for in departmental data.

Example of a 600 Series Trip Ticket

LOUISIANA DEPARTMENT OF WILDLIFE AND FISHERIES DEALER RECEIPT FORM (OYSTER TRIPS ONLY)

Please print characters like this and stay within the boxes. Use only *blue* or *black* ink.

677 ■

1 2 3 4 5 6 7 8 9 0 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

DEPARTMENT COPY ■

TICKET NO. **2786507**

CONTINUATION
TICKET NO. [] [] [] [] [] []

VOID
TICKET

FISHERMAN PROVIDED INFORMATION

COMMERCIAL FISHERMAN'S NAME (Please Print)

Commercial Fisherman's License Number **C** [] [] [] [] [] [] [] [] [] []
 Vessel License Number **C** [] [] [] [] [] [] [] [] [] []

VESSEL
NAME _____

Coast Guard Documented Vessel Number [] [] [] [] [] [] [] [] [] []
 OR
 State Vessel Registration Number [] [] - [] [] [] [] [] [] [] [] [] []
 Area Fished [] [] [] [] - [] Gear Used [] [] [] [] [] []

WHOLESALE/RETAIL SEAFOOD DEALER PROVIDED INFORMATION

DEALER'S NAME (Please Print)

Dealer's License Number **C** [] [] [] [] [] [] [] [] [] []

YEAR [] [] [] [] MONTH [] [] [] []

DAY	TRIP TIME	PUBLIC	PRIVATE	QUANTITY	SACK	SHELL STOCK BUSHEL	BARREL	PRICE/UNIT	TOTAL	FISHERMAN'S INITIALS	VOID
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>
[]	[]	<input type="checkbox"/>	<input type="checkbox"/>	[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[]	\$		<input type="checkbox"/>

ITEM	DEDUCTIONS	COST

TOTAL PURCHASES	[] [] [] [] [] [] [] [] [] []
TOTAL DEDUCTIONS	[] [] [] [] [] [] [] [] [] []
TOTAL PAID	[] [] [] [] [] [] [] [] [] []

I CERTIFY THAT THIS INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

FISHERMAN'S SIGNATURE

DEALER'S SIGNATURE

NOTE: ALL INFORMATION REQUIRED BY LAW MUST BE COMPLETED FOR EACH TRIP. I UNDERSTAND THAT PROVIDING FALSE INFORMATION MAY RESULT IN CRIMINAL CONSEQUENCES.
 NOTE: THIS FORM MAY BE USED FOR TRANSACTIONS FOR NO MORE THAN 7 CONSECUTIVE DAYS.

700 Series

(Shellfish trips only – single day)

Type 700 series trip tickets can only be used for trips in which the fisherman harvests shellfish only. Any other species harvested must be reported on a different type of trip ticket. (Refer to the Trip Ticket FAQ's on page 2 of this manual to determine which trip ticket type you will need.) This trip ticket is designed to accommodate one-day trips. **Note: You cannot sell oysters with a Fresh Products license.**

It is essential that you write legibly staying within the outlined boxes and use only blue or black ink.

TICKET NO. (PREPRINTED)

The Ticket No. is a sequential form number that is preprinted on each form. Each Wholesale/Retail Dealer or Fresh Products licensee is issued a specific range of numbered forms and this information is tracked by LDWF.

Note: Trip tickets cannot be shared with other dealers.

CONTINUATION TICKET NO. (REQUIRED IF MULTIPLE TRIP TICKETS ARE USED)

The Continuation Ticket No. field is only used if multiple forms are needed to document a trip. If multiple trip tickets are required, record the trip ticket number of the first trip ticket used for that trip.

VOID TICKET (REQUIRED IF TRIP TICKET IS TO BE VOIDED)

The Void Ticket field is used when a ticket is incorrectly filled in. Each ticket must be returned to the Department even if voided.

COMMERCIAL FISHERMAN'S NAME (REQUIRED)

The Commercial Fisherman's Name field is used to record the name of the licensed commercial fisherman from whom the seafood dealer obtains the shellfish.

COMMERCIAL FISHERMAN'S LICENSE NUMBER (REQUIRED)

The Commercial Fisherman's License Number field is used to record the license number of the licensed commercial fisherman from whom the seafood dealer obtains the shellfish. This field must be filled in to ensure the catch is properly assigned to the correct fisherman. **Note: This is NOT the Oyster Harvester license number.**

TRIP TIME (REQUIRED)

The Trip Time field is used to record the amount of time in hours the commercial fisherman was on the water actively fishing.

VESSEL LICENSE NUMBER (REQUIRED ONLY FOR LANDINGS SOUTH OF THE SALTWATER LINE)

The Vessel License Number field is used to record the Vessel License number assigned by LDWF to the vessel used to harvest the shellfish being obtained. **Note: This is NOT the same as the vessel registration number.**

COAST GUARD DOCUMENTED VESSEL NUMBER OR STATE VESSEL REGISTRATION NUMBER (REQUIRED)

The Coast Guard Documented Vessel Number and Vessel Registration Number fields are used to record the registration number assigned to the vessel that was used to harvest the shellfish being obtained by the seafood dealer. **Note: A Coast Guard Documented Vessel Number will contain numbers only. A vessel registration number will begin with the 2-digit code of the state in which the vessel is registered (LA for Louisiana, FL for Florida, etc.) and be followed by 4 numbers and 2 letters.**

AREA FISHED (REQUIRED)

The Area Fished field is used to record the area where the majority of the shellfish was harvested by the commercial fisherman. **The basin code can be found on the map(s) provided by LDWF in your trip ticket packet.** The hyphenated box following the Area Fished must be filled out if the commercial fisherman is harvesting oysters from a state designated public oyster seed ground or in state outside waters off of the Terrebonne (1208) or Barataria (0211) Basins. **Note: The 2-digit LDH code is NOT the Area Fished.**

GEAR USED (REQUIRED)

The Gear Used field is used to record the main gear used to harvest the shellfish being obtained by the seafood dealer. **Refer to the list of Gear Codes provided on pages 36 and 37 of this manual.**

DEALER'S NAME (REQUIRED)

The Dealer's Name field is used to record the name of the seafood dealer as it reads on the Wholesale/Retail Seafood Dealer license or Fresh Products License. **Note: If you possess a Fresh Products license, be sure to record yourself as the seafood dealer AND the commercial fisherman.**

DEALER'S LICENSE NUMBER (REQUIRED)

The Dealer License Number field is used to record the Wholesale/Retail Seafood Dealer or Fresh Products license number. This field must be filled in to ensure the transaction is properly assigned to the correct seafood dealer. **Note: If you possess a Fresh Products License, be sure to record your Fresh Products License number here.**

TRANSACTION DATE (REQUIRED)

The Transaction Date field is used to record the date the transaction is made between the seafood dealer and the commercial fisherman.

SPECIES (REQUIRED)

The Species field is used to record the species of shellfish being transferred from the commercial fisherman to the seafood dealer.

SHELLFISH CODE (REQUIRED)

The Shellfish Code field is used to record the shellfish code of the species of shellfish being transferred from the commercial fisherman to the seafood dealer. **Refer to the list of Shellfish Codes on page 39 of this manual.**

QUANTITY (REQUIRED)

The Quantity field is used to record the amount of the shellfish obtained by the seafood dealer. This quantity will be recorded in conjunction with both the Unit and Condition (to follow). **Note: Mini-sacks are NOT a legal unit of reporting oysters on trip tickets.**

UNIT (REQUIRED)

The Unit field is used to record the unit of measure of the shellfish being obtained by the seafood dealer. Note: Be sure the Quantity correlates with the Unit. **Refer to the list of Unit Codes provided on page 51 of this manual.**

CONDITION (REQUIRED)

The Condition field is used to record the condition in which the shellfish is obtained by the seafood dealer. For example, whole crabs/shrimp/crawfish, heads off shrimp, etc. **Refer to the list of Condition Codes on page 51 of this manual.**

COUNT OR MARKET (REQUIRED)

The Count or Market field is used to record the size range, size category, or market size of the shellfish being obtained by the seafood dealer. For example, for shrimp in the 21-25 size range, this count would be recorded as "21" in the first set of boxes and "25" in the second set of boxes. Ungraded, mixed crabs should be recorded with a "1" in the first set of boxes and a "4" in the second set of boxes. **Refer to the list of Market Codes on page 52 of this manual.**

PRICE/UNIT (REQUIRED)

The Price/Unit field is used to record the price/unit of the shellfish being obtained by the seafood dealer. **Note: Be sure that the price/unit reflects the unit in which the shellfish is being reported.**

VALUE (NOT REQUIRED)

The Value field is used to record the total value of the shellfish being obtained. **Note: Value = Quantity x Price/Unit**

VOID (REQUIRED IF THE LINE IS TO BE VOIDED)

The Void field is made available in the event a line of data must be voided. Place an "X" in the box to void a line of data. **Note: Do NOT attempt to write over any errors.**

FISHERMAN'S SIGNATURE & DEALER'S SIGNATURE (REQUIRED)

Both the fisherman and the seafood dealer are required to sign the trip ticket upon completion of the transaction. By signing the trip ticket, both the fisherman and the seafood dealer certify that the information on the trip ticket is correct to the best of their knowledge. **Note: If you possess a Fresh Products license and are selling your own catch to the general public, you are considered to be the fisherman and the seafood dealer; therefore, you are required to sign both.**

DEALER DEDUCTIONS (NOT REQUIRED)

This space is provided for the seafood dealer to use at their own discretion and will not be accounted for in Departmental data.

TOTAL PURCHASES, TOTAL DEDUCTIONS, & TOTAL PAID (NOT REQUIRED)

This space is provided for the seafood dealer to use at their own discretion and will not be accounted for in Departmental data.

Example of a 700 Series Trip Ticket

LOUISIANA DEPARTMENT OF WILDLIFE AND FISHERIES DEALER RECEIPT FORM (SHELLFISH TRIPS ONLY)

776 1234567890 ABCDEFGHIJKLMN OPQRSTUVWXYZ DEPARTMENT COPY

TICKET NO. **7090004**

CONTINUATION TICKET NO.

VOID TICKET

FISHERMAN PROVIDED INFORMATION

COMMERCIAL FISHERMAN'S NAME (Please Print)

VESSEL NAME

Coast Guard Documented Vessel Number

OR

State Vessel Registration Number

Commercial Fisherman's License Number **C**

TRIP TIME

Vessel License Number **C**

Area Fished - Gear Used

WHOLESALE/RETAIL SEAFOOD DEALER PROVIDED INFORMATION

SEAFOOD DEALER'S NAME (Please Print)

Seafood Dealer's License Number **C**

Transaction Date

SPECIES	SHELLFISH CODE	QUANTITY	UNIT	COND	COUNT OR MARKET	VALUE	VOID
						\$	<input type="checkbox"/>
						\$	<input type="checkbox"/>
						\$	<input type="checkbox"/>
						\$	<input type="checkbox"/>
						\$	<input type="checkbox"/>
						\$	<input type="checkbox"/>
						\$	<input type="checkbox"/>
						\$	<input type="checkbox"/>
						\$	<input type="checkbox"/>
						\$	<input type="checkbox"/>
						\$	<input type="checkbox"/>
						\$	<input type="checkbox"/>
						\$	<input type="checkbox"/>
						\$	<input type="checkbox"/>
						\$	<input type="checkbox"/>

ITEM	SALES	DEDUCTIONS	COST

TOTAL PURCHASES	
TOTAL DEDUCTIONS	
TOTAL PAID	

I CERTIFY THAT THIS INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

FISHERMAN'S SIGNATURE _____

DEALER'S SIGNATURE _____

NOTE: ALL INFORMATION REQUIRED BY LAW MUST BE COMPLETED FOR EACH TRIP. I UNDERSTAND THAT PROVIDING FALSE INFORMATION MAY RESULT IN CRIMINAL CONSEQUENCES.

800 Series

(Shellfish trips only – multi-day)

Type 800 series trip tickets can only be used for trips in which the fisherman harvests shellfish only. Any other species harvested must be reported on a different type of trip ticket. (Refer to the Trip Ticket FAQ's on page 2 of this manual to determine which trip ticket type you will need.) **Note: You cannot sell oysters with a Fresh Products license.**

This trip ticket is designed to accommodate multiple trips on a single form, but must still be filled out daily and can only be used for transactions within a single month. All open tickets must be closed on the last day of the month.

It is essential that you write legibly staying within the outlined boxes and use only blue or black ink.

TICKET NO. (PREPRINTED)

The Ticket No. is a sequential form number that is preprinted on each form. Each Wholesale/Retail Dealer or Fresh Products licensee is issued a specific range of numbered forms and this information is tracked by LDWF.

Note: Trip tickets cannot be shared with other dealers.

CONTINUATION TICKET NO. (REQUIRED IF MULTIPLE TRIP TICKETS ARE USED)

The Continuation Ticket No. field is only used if multiple forms are needed to document a trip. If multiple trip tickets are required, record the trip ticket number of the first trip ticket used for that trip.

VOID TICKET (REQUIRED IF TRIP TICKET IS TO BE VOIDED)

The Void Ticket field is used when a ticket is incorrectly filled in. Each ticket must be returned to the Department even if voided.

COMMERCIAL FISHERMAN'S NAME (REQUIRED)

The Commercial Fisherman's Name field is used to record the name of the licensed commercial fisherman from whom the seafood dealer obtains the shellfish.

COMMERCIAL FISHERMAN'S LICENSE NUMBER (REQUIRED)

The Commercial Fisherman's License Number field is used to record the license number of the licensed commercial fisherman from whom the seafood dealer obtains the shellfish. This field must be filled in to ensure the catch is properly assigned to the correct fisherman. **Note: This is NOT the Oyster Harvester license number.**

VESSEL LICENSE NUMBER (REQUIRED ONLY FOR LANDINGS SOUTH OF THE SALTWATER LINE)

The Vessel License Number field is used to record the Vessel License number assigned by LDWF to the vessel used to harvest the shellfish being obtained. **Note: This is NOT the same as the vessel registration number.**

COAST GUARD DOCUMENTED VESSEL NUMBER OR STATE VESSEL REGISTRATION NUMBER (REQUIRED)

The Coast Guard Documented Vessel Number and Vessel Registration Number fields are used to record the registration number assigned to the vessel that was used to harvest the shellfish being obtained by the seafood dealer. **Note: A Coast Guard Documented Vessel Number will contain numbers only. A vessel registration number will begin with the 2-digit code of the state in which the vessel is registered (LA for Louisiana, FL for Florida, etc.) and be followed by 4 numbers and 2 letters.**

AREA FISHED (REQUIRED)

The Area Fished field is used to record the area where the majority of the shellfish being obtained was harvested by the commercial fisherman. **The basin code can be found on the map(s) provided by LDWF in your trip ticket packet.** The hyphenated box following the Area Fished must be filled out if the commercial fisherman is harvesting oysters from a state designated public oyster seed ground or in state outside waters off of the Terrebonne (1208) or Barataria (0211) Basins. **Note: The 2-digit LDH code is NOT the Area Fished.**

GEAR USED (REQUIRED)

The Gear Used field is used to record the main gear used to harvest the shellfish being obtained by the seafood dealer. **Refer to the list of Gear Codes provided on pages 36 and 37 of this manual.**

DEALER'S NAME (REQUIRED)

The Dealer's Name field is used to record the name of the seafood dealer as it reads on the Wholesale/Retail Seafood Dealer license or Fresh Products License. **Note: If you possess a Fresh Products license, be sure to record yourself as the seafood dealer AND the commercial fisherman.**

DEALER'S LICENSE NUMBER (REQUIRED)

The Dealer License Number field is used to record the Wholesale/Retail Seafood Dealer or Fresh Products license number. This field must be filled in to ensure the transaction is properly assigned to the correct seafood dealer. **Note: If you possess a Fresh Products License, be sure to record your Fresh Products License number here.**

YEAR & MONTH (REQUIRED)

The year and month that the transaction of the shellfish takes place. **Note: 2-digit month, 4-digit year**

DAY (REQUIRED)

The Day field is used to record the day of the month the transaction of the shellfish takes place.

TRIP TIME (REQUIRED)

The Trip Time field is used to record the amount of time in hours the commercial fisherman was on the water actively fishing.

SHELLFISH CODE (REQUIRED)

The Shellfish Code field is used to record the shellfish code of the species of shellfish being transferred from the commercial fisherman to the seafood dealer. **Refer to the list of Shellfish Codes on page 39 of this manual.**

QUANTITY (REQUIRED)

The Quantity field is used to record the amount of the shellfish obtained by the seafood dealer. This quantity will be recorded in conjunction with both the Unit and Condition (to follow). **Note: Mini-sacks are NOT a legal unit of reporting oysters on trip tickets.**

UNIT (REQUIRED)

The Unit field is used to record the unit of measure of the shellfish being obtained by the seafood dealer. Note: Be sure the Quantity correlates with the Unit. **Refer to the list of Unit Codes provided on page 51 of this manual.**

CONDITION (REQUIRED)

The Condition field is used to record the condition in which the shellfish is obtained by the seafood dealer. For example, whole crabs/shrimp/crawfish, heads off shrimp, etc. **Refer to the list of Condition Codes on page 51 of this manual.**

COUNT OR MARKET (REQUIRED)

The Count or Market field is used to record the size range, size category, or market size of the shellfish being obtained by the seafood dealer. For example, for shrimp in the 21-25 size range, this count would be recorded as "21" in the first set of boxes and "25" in the second set of boxes. Ungraded, mixed crabs should be recorded with a "1" in the first set of boxes and a "4" in the second set of boxes. **Refer to the list of Market Codes on page 52 of this manual.**

PRICE/UNIT (REQUIRED)

The Price/Unit field is used to record the price/unit of the shellfish being obtained by the seafood dealer. **Note: Be sure that the price/unit reflects the unit in which the shellfish is being reported.**

VALUE (NOT REQUIRED)

The Value field is used to record the total value of the shellfish being obtained by the seafood dealer. **Note: Value = Quantity x Price/Unit**

FISHERMAN'S INITIALS (REQUIRED)

The commercial fisherman transferring his shellfish to the seafood dealer **MUST** initial each valid line on the trip ticket.

VOID (REQUIRED IF THE LINE IS TO BE VOIDED)

The Void field is made available in the event a line of data must be voided. Place an "X" in the box to void a line of data. **Note: Do NOT attempt to write over any errors.**

FISHERMAN'S SIGNATURE & DEALER'S SIGNATURE (REQUIRED)

Both the commercial fisherman and the seafood dealer are required to sign the trip ticket upon the final transaction of that trip ticket in order to validate the trip ticket. By signing the trip ticket, both the fisherman and the seafood dealer certify that the information on the trip ticket is correct to the best of their knowledge.

Note: If you are a Fresh Products licensee selling your own catch to the general public, remember that you are the commercial fisherman and the seafood dealer; therefore, you are required to sign both.

DEALER DEDUCTIONS (NOT REQUIRED)

This space is provided for the seafood dealer to use at their own discretion and will not be accounted for in departmental data.

TOTAL PURCHASES, TOTAL DEDUCTIONS, & TOTAL PAID (NOT REQUIRED)

This space is provided for the seafood dealer to use at their own discretion and will not be accounted for in departmental data.

Example of an 800 Series Trip Ticket

LOUISIANA DEPARTMENT OF WILDLIFE AND FISHERIES DEALER RECEIPT FORM (SHELLFISH TRIPS ONLY)

Please print characters like this and stay within the boxes. Use only *blue* or *black* ink.

875 ■

1 2 3 4 5 6 7 8 9 0 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

DEPARTMENT COPY ■

TICKET NO. 8527004

CONTINUATION
TICKET NO.

VOID
TICKET

FISHERMAN PROVIDED INFORMATION

COMMERCIAL FISHERMAN'S NAME (Please Print)

Commercial Fisherman's License Number C

Vessel License Number C

VESSEL NAME

Coast Guard Documented Vessel Number

OR
State Vessel Registration Number - -

Area Fished - Gear Used

WHOLESALE/RETAIL SEAFOOD DEALER PROVIDED INFORMATION

SEAFOOD DEALER'S NAME (Please Print)

Dealer's License Number C

YEAR MONTH

DAY	TRIP TIME	SHELLFISH CODE	QUANTITY	UNIT	COND	COUNT OR MARKET	PRICE	AMOUNT	REMARKS	FISHERMAN'S INITIALS	VOID
											<input type="checkbox"/>
											<input type="checkbox"/>
											<input type="checkbox"/>
								\$			<input type="checkbox"/>
								\$			<input type="checkbox"/>
								\$			<input type="checkbox"/>
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								\$			<input type="checkbox"/>
								\$			<input type="checkbox"/>

ITEM	DEALER DEDUCTIONS	COST

TOTAL PURCHASES _____
 TOTAL DEDUCTIONS _____
 TOTAL PAID _____

I CERTIFY THAT THIS INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

FISHERMAN'S SIGNATURE _____

DEALER'S SIGNATURE _____

NOTE: ALL INFORMATION REQUIRED BY LAW MUST BE COMPLETED FOR EACH TRIP. I UNDERSTAND THAT PROVIDING FALSE INFORMATION MAY RESULT IN CRIMINAL CONSEQUENCES.
 NOTE: THIS FORM MAY BE USED FOR MULTIPLE TRANSACTIONS WITHIN A SINGLE MONTH.

900 Series

(Any species trips – single day)

Type 900 series trip tickets can be used for trips in which the fisherman harvests any species, including shellfish, finfish, and reptiles (with the exception of alligators) or amphibians. (Refer to the Trip Ticket FAQ's on page 2 of this manual to determine which trip ticket type you will need.) This trip ticket is designed to accommodate single-day trips. **Note: You cannot sell oysters with a Fresh Products license.**

It is essential that you write legibly staying within the outlined boxes and use only blue or black ink.

TICKET NO. (PREPRINTED)

The Ticket No. is a sequential form number that is preprinted on each form. Each Wholesale/Retail Dealer or Fresh Products licensee is issued a specific range of numbered forms and this information is tracked by LDWF.

Note: Trip tickets cannot be shared with other dealers.

CONTINUATION TICKET NO. (REQUIRED IF MULTIPLE TRIP TICKETS ARE USED)

The Continuation Ticket No. field is only used if multiple forms are needed to document a trip. If multiple trip tickets are required, record the trip ticket number of the first trip ticket used for that trip.

VOID TICKET (REQUIRED IF TRIP TICKET IS TO BE VOIDED)

The Void Ticket field is used when a ticket is incorrectly filled in. Each ticket must be returned to the Department even if voided.

COMMERCIAL FISHERMAN'S NAME (REQUIRED)

The Commercial Fisherman's Name field is used to record the name of the licensed commercial fisherman or reptile/amphibian collector from whom the seafood or reptile/amphibian dealer obtains the product.

COMMERCIAL FISHERMAN'S LICENSE NUMBER (REQUIRED)

The Commercial Fisherman's License Number field is used to record the license number of the licensed commercial fisherman or reptile/amphibian collector from whom the seafood or reptile/amphibian dealer obtains the product. This field must be filled in to ensure the catch is properly assigned to the correct fisherman or reptile/amphibian dealer. **Note: If there are fish on this ticket, you must put the commercial fisherman's license number here. If there are only reptiles/amphibians on this ticket, put the reptile/amphibian collector's license number.**

TRIP TIME (REQUIRED)

The Trip Time field is used to record the amount of time in hours the commercial fisherman was on the actively fishing/collecting.

VESSEL LICENSE NUMBER (REQUIRED ONLY FOR LANDINGS SOUTH OF THE SALTWATER LINE)

The Vessel License Number field is used to record the Vessel License number assigned by LDWF to the vessel used to harvest the seafood or reptiles/amphibians being obtained. **Note: This is NOT the same as the vessel registration number.**

COAST GUARD DOCUMENTED VESSEL NUMBER OR STATE VESSEL REGISTRATION NUMBER (REQUIRED)

The Coast Guard Documented Vessel Number and Vessel Registration Number fields are used to record the registration number assigned to the vessel that was used to harvest the fish or reptiles/amphibians being obtained by the seafood or reptile/amphibian dealer. **Note: A Coast Guard Documented Vessel Number will contain numbers only. A vessel registration number will begin with the 2-digit code of the state in which the vessel is registered (LA for Louisiana, FL for Florida, etc.) and be followed by 4 numbers and 2 letters.**

AREA FISHED (REQUIRED)

The Area Fished field is used to record the area where the majority of the seafood or reptiles/amphibians were harvested by the commercial fisherman or reptile/amphibian collector. **The basin code can be found on the map(s) provided by LDWF in your trip ticket packet.** The hyphenated box following the Area Fished must be filled out if the commercial fisherman is harvesting oysters from a state designated public oyster seed ground or in state outside waters off of the Terrebonne (1208) or Barataria (0211) Basins. **Note: The 2-digit LDH code is NOT the Area Fished.**

GEAR USED (REQUIRED)

The Gear Used field is used to record the main gear used to harvest the seafood or reptiles/amphibians being obtained by the seafood or reptile/amphibian dealer. **Refer to the list of Gear Codes provided on pages 36 and 37 of this manual.**

DEALER'S NAME (REQUIRED)

The Dealer's Name field is used to record the name of the seafood or reptile/amphibian dealer as it reads on the Wholesale/Retail Seafood or Reptile/Amphibian Dealer license or Fresh Products License. **Note: If you possess a Fresh Products license, be sure to record yourself as the seafood dealer AND the commercial fisherman.**

DEALER'S LICENSE NUMBER (REQUIRED)

The Dealer License Number field is used to record the Wholesale/Retail Seafood or Reptile/Amphibian Dealer or Fresh Products license number. This field must be filled in to ensure the transaction is properly assigned to the correct dealer. **Note: If you possess a Fresh Products license, be sure to record your Fresh Products license number here.**

TRANSACTION DATE (REQUIRED)

The Transaction Date field is used to record the date the transaction is made between the seafood or reptile/amphibian dealer and the commercial fisherman or reptile/amphibian collector.

SPECIES (REQUIRED)

The Species field is used to record the species of seafood or reptile/amphibian being transferred from the commercial fisherman or reptile/amphibian collector to the seafood or reptile/amphibian dealer.

SPECIES CODE (REQUIRED)

The Species Code field is used to record the shellfish, finfish, or reptile/amphibian code of the species of the product being transferred from the commercial fisherman or reptile/amphibian collector to the seafood or reptile/amphibian dealer. **Refer to the list of Shellfish, Freshwater Finfish, Saltwater Finfish or Reptile and Amphibian Codes beginning on page 39 of this manual.**

QUANTITY (REQUIRED)

The Quantity field is used to record the amount of the seafood or reptiles/amphibians obtained by the seafood or reptile/amphibian dealer. This quantity will be recorded in conjunction with both the Unit and Condition (to follow). **Note: Mini-sacks are NOT a legal unit of reporting oysters on trip tickets and reptiles/amphibians MUST be reported 'by the head' (Unit = 6).**

UNIT (REQUIRED)

The Unit field is used to record the unit of measure of the seafood or reptiles/amphibians being obtained by the seafood or reptile/amphibian dealer. **Note: Be sure the Quantity correlates with the Unit. Refer to the list of Unit Codes provided on page 51 of this manual.**

CONDITION (REQUIRED)

The Condition field is used to record the condition in which the seafood or reptiles/amphibians are obtained by the seafood dealer. For example, whole crabs/shrimp/crawfish, heads off shrimp, etc. **Note: ALL reptiles/amphibians must be reported as whole/by the head. Refer to the list of Condition Codes on page 51 of this manual.**

COUNT OR MARKET (REQUIRED)

The Count or Market field is used to record the size range, size category, or market size of the seafood being obtained by the seafood dealer. For example, for shrimp in the 21-25 size range, this count would be recorded as "21" in the first set of boxes and "25" in the second set of boxes. Ungraded, mixed crabs should be recorded with a "1" in the first set of boxes and a "4" in the second set of boxes. **Refer to the list of Market Codes on page 52 of this manual.**

PRICE/UNIT (REQUIRED)

The Price/Unit field is used to record the price/unit of the seafood or reptiles/amphibians being obtained by the seafood or reptile/amphibian dealer. **Note: Be sure that the price/unit reflects the unit in which the species is being reported.**

VALUE (NOT REQUIRED)

The Value field is used to record the total value of the seafood or reptiles/amphibians being obtained. **Note: Value = Quantity x Price/Unit**

VOID (REQUIRED IF THE LINE IS TO BE VOIDED)

The Void field is made available in the event a line of data must be voided. Place an “X” in the box to void a line of data. **Note: Do NOT attempt to write over any errors.**

PERMITTED SPECIES (REQUIRED IF USING A SPECIAL PERMIT)

The Permitted Species field is used to document any permits used in the harvest of permitted species or groups of species.

TYPE (REQUIRED IF USING A SPECIAL PERMIT)

The Type field is used to designate whether the permit used is a state or federal permit. Place a “S” in the box if the permit is issued by the state of Louisiana, or an “F” if the permit is a federal permit issued by the National Marine Fisheries Service. **Refer to the list of Permits on page 53 of this manual.**

PERMIT NUMBER (REQUIRED IF USING A SPECIAL PERMIT)

If the permit used is a Louisiana-issued permit, the Permit Number box is to be filled in with the number on the commercial fisherman’s permit. If the permit used is a federal permit, leave the Permit Number box empty. Federal permits use the vessel registration numbers as the permit number and you should have already provided that number at the top of the trip ticket in the Coast Guard Documented Number or Vessel Registration Number field.

FISHERMAN’S SIGNATURE & DEALER’S SIGNATURE (REQUIRED)

Both the commercial fisherman or reptile/amphibian collector and the seafood dealer are required to sign the trip ticket upon the final transaction of that trip ticket in order to validate the trip ticket. By signing the trip ticket, both the fisherman or collector and the seafood dealer certify that the information on the trip ticket is correct to the best of their knowledge. **Note: If you are a Fresh Products licensee selling your own catch to the general public, remember that you are the commercial fisherman and the dealer; therefore, you are required to sign both.**

DEALER DEDUCTIONS (NOT REQUIRED)

This space is provided for the seafood or reptile/amphibian dealer to use at their own discretion and will not be accounted for in departmental data.

TOTAL PURCHASES, TOTAL DEDUCTIONS, & TOTAL PAID (NOT REQUIRED)

This space is provided for the seafood or reptile/amphibian dealer to use at their own discretion and will not be accounted for in departmental data.

Example of a 900 Series Trip Ticket

LOUISIANA DEPARTMENT OF WILDLIFE AND FISHERIES DEALER RECEIPT FORM (GENERIC TICKET)

Please print characters like this and stay within the boxes. Use only blue or black ink.

974

1 2 3 4 5 6 7 8 9 0 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

DEPARTMENT COPY

TICKET NO. **9111006**

CONTINUATION
TICKET NO.

VOID
TICKET

FISHERMAN PROVIDED INFORMATION

COMMERCIAL FISHERMAN'S NAME (Please Print)

VESSEL
NAME _____

Coast Guard Documented
Vessel Number

OR
State Vessel Registration
Number - -

Commercial Fisherman's
License Number C

TRIP TIME

Vessel License Number C

Area Fished - Gear Used

WHOLESALE/RETAIL SEAFOOD DEALER PROVIDED INFORMATION

Seafood Dealer's
License Number C

SEAFOOD DEALER'S NAME
(Please Print)

Transaction Date

SPECIES	SPECIES CODE	QUANTITY	UNIT	COND	COUNT OR MARKET	PRICE/UNIT	VALUE	VOID
							\$	<input type="checkbox"/>
							\$	<input type="checkbox"/>
							\$	<input type="checkbox"/>
							\$	<input type="checkbox"/>
							\$	<input type="checkbox"/>
							\$	<input type="checkbox"/>
							\$	<input type="checkbox"/>
							\$	<input type="checkbox"/>
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							\$	<input type="checkbox"/>
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							\$	<input type="checkbox"/>
							\$	<input type="checkbox"/>

PERMITTED SPECIES _____ TYPE _____ PERMIT NO. _____

TOTAL PURCHASES _____

TOTAL DEDUCTIONS _____

TOTAL PAID _____

ITEM	DEALER DEDUCTIONS	COST

I CERTIFY THAT THIS INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

FISHERMAN'S SIGNATURE _____ DEALER'S SIGNATURE _____

NOTE: ALL INFORMATION REQUIRED BY LAW MUST BE COMPLETED FOR EACH TRIP. NOTE: I UNDERSTAND THAT PROVIDING FALSE INFORMATION MAY RESULT IN CRIMINAL CONSEQUENCES.

Special Instructions for Shark Landings

In addition to completing all required trip ticket elements, wholesale/retail seafood dealers with a Federal permit purchasing shark carcass and/or fins from a properly licensed and permitted (State and Federal) commercial fisherman must adhere to a special set of instructions when reporting on a trip ticket. Refer to LA R.S. 76 § VII-357, Sharks and Sawfishes – Harvest Regulations.

Shark Landings must be completed within the electronic trip ticket program. Please include all State and Federal permit numbers.

HOW TO REPORT THE PURCHASE OF SHARK FINS:

Complete a trip ticket the following way for each shark species purchased with fins:

Line 1

- Species = Species Code
- Quantity = Pounds of shark landed
- Unit = 1 (pounds)
- Condition = (whole, tubed, etc.)
- Price/Unit = Price per pound of shark landed

Line 2

- Species = Species Code
- Quantity = number of individual carcasses which contributed to the pounds of shark reported on line 1
- Unit = 6 (individuals)
- Condition = (whole, tubed, etc.)
- Price/Unit = Price per individual carcasses which contributed to the pounds of shark reported on line 1

Line 3

- Species = Species Code
- Quantity = pounds of shark fins landed
- Unit = 1 (pounds)
- Condition = 7 (pieces)
- Market = 10 (fins)
- Price/Unit = Price per pound of shark fins landed

Line 4

- Species = Species Code
- Quantity = Number of individual fins which contributed to the pounds of fins reported on line 3
- Unit = 6 (individuals)
- Condition = 7 (pieces)
- Price/Unit = Price per individual fins which contributed to the pounds of fins reported on line 3

HOW TO REPORT THE PURCHASE OF SHARK CARCASS (WHOLE SHARK WITH FINS ATTACHED):

The wholesale/retail dealer completes a trip ticket for each species of shark carcass purchased.

Line 1

- Species = Species Code
- Quantity = Pounds of shark landed
- Unit = 1 (pounds)
- Condition = (whole, tubed, etc.)
- Price/Unit = Price per pound of shark landed

Line 2

- Species = Species Code
- Quantity = Number of individual carcasses which contributed to the pounds of shark reported on line 1
- Unit = 6 (individuals)
- Condition = (whole, tubed, etc.)
- Price/Unit = Price per individual carcasses which contributed to the pounds of shark reported on line 1

HOW TO REPORT THE TRANSFER OF SHARK FROM A PERSON ACTING AS BOTH THE COMMERCIAL FISHERMAN AND THE WHOLESALE/RETAIL DEALER:

The Commercial Fisherman, who is required to hold a Wholesale/Retail Dealer license, fills out a trip ticket transferring the fins from himself as a fisherman to himself as a wholesale/retail dealer.

Line 1

- Species = Species Code
- Quantity = Pounds of fins landed
- Unit = 1 (pounds)
- Condition = 7 (pieces)
- Market = 10 (fins)
- Price/Unit = Price per pound of fins landed

Line 2

- Species = Species Code
- Quantity = Number of individual fins which contributed to pounds landed in line 1
- Unit = 6 (individual)
- Condition = 7 (pieces)
- Market = 10 (fins)
- Price/Unit = price per individual fins which contributed to pounds landed in line 1

Monthly Submission Sheets (MS2)

If you possess a Wholesale/Retail Dealer or Fresh Products license, you are required by LA R.S. 56:306.6 and rules and regulations adopted pursuant to these statutes, to submit a Monthly Submission Sheet (MS2) by the 10th of the month for the preceding month. Be sure to follow the **3 STEPS** listed on the following page of this manual in order to fill out the MS2 form properly. Any trip tickets to be submitted must accompany the form.

Instructions on Filling Out a Monthly Submission Sheet (MS2)

STEP 1

Dealer License # – Your Wholesale/Retail dealer or Fresh Products license number.

Last 4 digits of Tax ID or SSN – Last 4 digits of Tax ID # if you possess a Wholesale/Retail license under a business name or last 4 digits of your Social Security Number if you possess a Wholesale/Retail dealer or Fresh Products license under your personal name.

License Year – The year of the valid Wholesale/Retail dealer or Fresh Products license that you are reporting for.

STEP 2

You must also complete either the MONTHLY REPORTING or YEARLY REPORTING section of the MS2, depending on which section applies to you:

MONTHLY REPORTING

Reporting Month – The month that you are reporting for.

of Trip Tickets – The number of trip tickets you are submitting for the reporting month. Be sure to include these trip tickets when mailing your MS2.

OR

YEARLY REPORTING

If you are a Wholesale/Retail dealer and do not intend to utilize your Wholesale/Retail Seafood or Reptile/Amphibian dealer license to purchase seafood or reptiles/amphibians directly from commercial fishermen or reptile/amphibian collectors for the license year listed above, place an “X” in the box to the left on the MS2.

If you hold a Fresh Products license and do not intend to use your Fresh Products license to sell your catch directly to consumers for the license year listed above, place an “X” in the box to the left on the MS2.

STEP 3

You must print your name or business name as it appears on your Wholesale/Retail dealer or Fresh Products license next to **Licensee’s name** and sign your name and record the date next to **Licensee’s signature**.

Example of a Monthly Submission Sheet

MONTHLY SUBMISSION SHEET (MS2)

LDWF Trip Ticket Project, PO Box 80337, Baton Rouge, LA 70898-0337

This report must be submitted by the 10th of the month for the preceding month in order to comply with the requirements of LA R.S. 56:306.6 and rules and regulations adopted pursuant to those statutes. Complete trip tickets for the reporting month should accompany this form.
DO NOT STAPLE TRIP TICKETS. ORIGINAL FORMS ONLY.

'Dealer License #', 'Last 4 digits of Tax ID or SSN', and 'License Year' fields must be filled out. Also, if you have trip tickets in any given month, fill out the MONTHLY REPORTING section of this form. If your circumstances meet those listed in the YEARLY REPORTING section of this form, place an 'X' in the box.

Dealer License #: Last 4 digits of Tax ID or SSN:

License Year:

MONTHLY REPORTING

Reporting Month: of Trip Tickets:

YEARLY REPORTING

- I am a Wholesale/Retail dealer and do not intend to utilize my Wholesale/Retail Seafood or Reptile/Amphibian dealer license to purchase seafood or reptiles/amphibians directly from commercial fishermen or reptile/amphibian collectors for the license year listed above.
- I hold a Fresh Products license and I do not intend to use my Fresh Products license to sell my catch directly to consumers for the license year listed above.

By signing this document, I hereby certify the following:
▶ the attached trip tickets represent all transactions of fish and shellfish obtained from anyone other than a licensed dealer for the reporting period described above.
▶ the information submitted in this report constitutes all transactions required to be reported by law.
▶ all transactions information is accurate and accounts for all actual business transactions required to be reported in this report.
▶ I understand that providing false information may result in criminal consequences.

Licensee's Name: _____
(As shown on dealer's license)

Licensee's signature: _____ Date: ____/____/____
(Licensed dealer or dealer's authorized representative)

Monthly Crab Shedder Sheet (CSS)

The Monthly Crab Shedder Sheet is a report that must be submitted monthly by wholesale/retail seafood dealers who shed crabs or operate soft shell crab shedding facilities in order to comply with the requirements of LA R.S. 56:306.6.

The Monthly CSS should accompany completed trip tickets and the Monthly Submission Sheet for the time period indicated. A Monthly CSS must be filled out and sent to the Department on or before the 10th of the month for the preceding month.

If you are a wholesale/retail seafood dealer and do not shed crabs or operate soft shell crab shedding facilities, you are exempt from filling out this form.

Instructions on filling out a Crab Shedder Sheet

License Number: Record your Wholesale/Retail Seafood Dealer license number in this field.

Last 4 digits of Acct. #: Enter the last 4 digits of your Tax ID number for a license under a business name or the last 4 digits of the SSN for a license under an individual's name.

Reporting Period Month: Enter the month you are reporting.

Reporting Period Year: Enter the year you are reporting.

Date Submitted: Enter the month, day, and year that you are completing the report to send to the Department.

Total # of Peelers into System: This is the total number of crabs put into the shedder.

Total Purchase Price of Crab: Enter the total purchase price of the crab put into the shedder.

Total # of Soft Shells Produced: Enter the total number of soft shells taken out of the shedder.

Total Selling Price of Crab: Enter the total selling price of all soft shells taken out of the shedder.

Example of a Crab Shedder Sheet

CS2

Document #6 - MONTHLY CRAB SHEDDER SHEET

Louisiana Department of Wildlife & Fisheries
Trip Ticket Program
P.O. Box 80337
Baton Rouge, LA 70898-9000
(225)765-2399

This report must be submitted monthly by wholesale/retail seafood dealers who shed soft shell crabs or operate soft shell crab shedding facilities in order to comply with the requirements of LA R.S. 56:306.6. This form is to accompany completed trip tickets and monthly submission sheets for the time period indicated. If you do not shed soft shell crabs or operate soft shell crab shedding facilities, you are not required to submit this form. **DO NOT STAPLE TO TRIP TICKETS, TRIP TICKETS OR MONTHLY SUBMISSION SHEETS.**

USE BLUE OR BLACK INK ONLY

License Number: **C** Last 4 digits of account number:

Reporting Period Month

Year

Date Submitted

SOFT SHELL CRAB PRODUCT REPORT

Enter number of individual crabs (no pounds or dozens)

TOTAL NUMBER OF PEELERS INTO SYSTEM	TOTAL PURCHASE PRICE OF CRAB	TOTAL NUMBER OF SOFT SHELLS PRODUCED	TOTAL SELLING PRICE OF CRAB
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

By submitting this report, I hereby certify the following:
The information is accurate and accounts for all actual shedding activities required to be submitted.

I understand that providing false information may result in criminal consequences.

Dealer Name: _____

Signature: _____
(Licensed Dealer or Dealer's authorized representative)

Trip Ticket Data Request

1. To obtain a Trip Ticket Data Request form, call the Trip Ticket office at (225) 765-2449, Monday through Friday between the hours of 8:00 AM and 4:00 PM, e-mail triptickets@wlf.la.gov or visit <https://www.wlf.louisiana.gov/page/trip-tickets>. If you visit the website, be sure to select the correct form, whether you are a commercial fisherman or a seafood dealer, from the 'Documents' section at the bottom of the webpage.
2. Take the Trip Ticket Data Request form to a notary to complete the form and have it notarized (be sure to have your commercial fisherman or seafood dealer license with you).
3. Upon completion of the form, please send a copy via one of the following methods:
 - Mail: Louisiana Dept. of Wildlife and Fisheries
P. O. Box 98000
Baton Rouge, LA 70898
 - Fax: (225) 765-2449
 - E-Mail: triptickets@wlf.la.gov
4. After we receive your request, we will process the information and contact you to let you know that your data is ready for pick-up. All Trip Ticket Data Request forms are processed on a first come, first served basis and may take up to 2 business days.
5. In order to receive your trip ticket landings data after you have been contacted to do so, you must visit LDWF Baton Rouge Headquarters with the original notarized form and either a state issued driver's license or state issued ID.*

*Due to confidentiality reasons, we cannot mail, e-mail or fax trip ticket landings data.

Trip Ticket Codes

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PUBLIC OYSTER REEF AND NEARSHORE STATE WATER SUB-BASINS

AREA FISHED	DESCRIPTION
0304-1	Calcasieu Lake – Eastside/Growing Area 29
0304-2	Calcasieu Lake – West Cove/Growing Area 30
0420-1	Lake Borgne Public Oyster Seed Ground
0420-2	Mississippi Sound Public Oyster Seed Ground
0422-1	Public Oyster Seed Grounds North of MRGO
0422-2	Public Oyster Seed Grounds South of MRGO
0209-1	Hackberry Bay Public Oyster Seed Reservation
0209-2	Little Lake Public Oyster Seed Ground
0211-1	State waters (0-3 miles) off Barataria Basin
1208-1	State waters (0-3 miles) off Terrebonne Basin
1208-2	Lake Felicity Public Oyster Seed Ground
1208-3	Lake Chien Public Oyster Seed Ground
1207-1	Deep Lake Public Oyster Seed Ground
1207-2	Lake Tambour Public Oyster Seed Ground
1207-3	Sister Lake Public Oyster Seed Reservation
1207-4	Lake Mechant Public Oyster Seed Ground
1207-5	Bay Junop Public Oyster Seed Reservation

GEAR USED CODES

CODE	DESCRIPTION
900	ALTERNATE OYSTER CULTURE
770	BOW FISHING
969	BUSH LINES
189	BUTTERFLY NETS
955	BY HAND (<i>JUGS</i>)
968	CANS, BUCKETS, PIPES, DRUMS, TIRES
735	CAST NETS
703	DIP NETS
613	ELECTRIC OR HYDRAULIC REEL
425	GILLNETS, STAKE
475	GILLNETS, STRIKE
657	GREEN-STICK GEAR
610	HAND LINES
650	HARPOONS
20	HAUL SEINE
310	HOOP & FYKE NETS, FISH
315	HOOP & FYKE NETS, TURTLE
404	LONG LINES, SURFACE, MIDWATER
401	LONG LINES, VERTICAL
676	LONGLINE, BOTTOM
675	LONGLINE, SURFACE
612	MANUAL REEL
210	OTTER TRAWL, FISH
215	OTTER TRAWL, SHRIMP
815	OYSTER DREDGE
840	OYSTER TONGS
330	POTS & TRAPS, CRAB
335	POTS & TRAPS, CRAWFISH
340	POTS & TRAPS, EEL
345	POTS & TRAPS, FISH
375	POTS & TRAPS, TURTLE
50	POUND NETS
125	PURSE SEINE, MENHADEN
145	PURSE SEINE, OTHER

GEAR USED CODES (CONTINUED)

CODE	DESCRIPTION
611	ROD & REEL
192	SKIMMER NETS
390	SLAT TRAPS
760	SPEARS & GIGS
530	TRAMMEL NETS
665	TROLL LINES
680	TROT LINES/SETLINE
71	WEIRS
290	WIRE NETS

SHELLFISH CODES

GROUP	SPECIES CODE	SPECIES
SHRIMP	10	BROWN SHRIMP (<i>BRAZIL</i>)
	12	WHITE SHRIMP
	11	PINK SHRIMP (<i>HOPPERS</i>)
	17	BLOOD SHRIMP
	18	GRASS SHRIMP
	16	RIVER SHRIMP
	14	ROCK SHRIMP
	15	ROYAL RED
	13	SEABOB
	19	TIGER PRAWN
BIVALVES	29	AQUACULTURE OYSTERS
	31	OYSTERS PRIVATE REEF
	30	OYSTERS PUBLIC REEF
	35	BLEUFER MUSSEL
	34	MAPLE LEAF MUSSEL (<i>PIMPLEBACK</i>)
	38	MERCENARIA
	36	MUSSELS AND MUSSEL SHELLS UNCLASSIFIED
	37	RANGIA
	33	THREERIDGE MUSSEL
	32	WASHBOARD MUSSEL
CRUSTACEANS	20	BLUE CRAB
	21	STONE CRAB
	22	WILD CRAWFISH
OTHER	28	SOUTHERN OYSTER DRILL
	40	SQUID
	77	UNKNOWN SHELLFISH SPECIES

FRESHWATER FINFISH SPECIES CODES

GROUP	SPECIES CODE	SPECIES
CATFISH & BULLHEAD	662	BLUE CATFISH
	450	BULLHEADS (<i>MUD CAT</i>)
	663	CHANNEL CATFISH (<i>EEL CAT, WILLOW CAT</i>)
	664	FLATHEAD CATFISH (<i>OPELOUSAS CAT, YELLOW CAT</i>)
CARP	4802	BIGHEAD CARP
	630	COMMON CARP (<i>GERMAN CARP</i>)
	4800	GRASS CARP
	4801	SILVER CARP
SHAD	1340	GIZZARD SHAD
	1341	THREADFIN SHAD
	3474	UNCLASSIFIED SHAD
GAR	1337	ALLIGATOR GAR
	1333	LONGNOSE GAR (<i>SPIKE BILL</i>)
	1335	SHORTNOSE GAR
	1331	SPOTTED GAR
OTHER FRESHWATER FINFISH	360	BOWFIN (<i>GRINNEL</i>)
	420	BUFFALOFISH
	1141	FRESHWATER EEL
	3530	GASPERGOU (<i>FRESHWATER DRUM</i>)
	2230	MINNOWS
	4460	TILAPIA
	8888	UNKNOWN FRESHWATER FINFISH SPECIES

SALTWATER FINISH SPECIES CODES

GROUP	SPECIES CODE	SPECIES
BIGEYE	140	BIGEYE
	149	BIGEYE UNCLASSIFIED
	147	BULLEYE
	145	SHORT BIGEYE
COBIA , DOLPHIN, WAHOO, AND MACKEREL	570	COBIA (<i>LING, LEMON FISH</i>)
	1050	DOLPHIN (<i>MAHI MAHI, DORADO</i>)
	1940	KING MACKEREL
	3840	SPANISH MACKEREL
	4710	WAHOO
CATFISH	3381	GAFFTOPSAIL CATFISH
	3380	HARDHEAD CATFISH
EEL	1142	CONGER EEL
	1143	MORAY EEL
GROUPE	1422	BLACK GROUPE
	1427	CREOLE FISH (<i>GRAY SNAPPER, ROSE SNAPPER</i>)
	1423	GAG GROUPE (<i>BLACK GROUPE, COPPER BELLY</i>)
	1428	GRAYSBY
	1417	MARBLED GROUPE (<i>SLOPEHEAD, JOHN PAW</i>)
	1420	MISTY GROUPE
	1430	NASSAU GROUPE
	1416	RED GROUPE
	1413	RED HIND (<i>STRAWBERRY GROUPE</i>)
	1412	ROCK HIND (<i>CALICO GROUPE</i>)
	1424	SCAMP
	1414	SNOWY GROUPE (<i>SNOWY, BROWNIE</i>)
	1409	SOAPFISH
	1411	SPECKLED HIND (<i>SPOTTED GROUPE, KITTY MITCHELL</i>)
	4740	WARSAW GROUPE (<i>BLACK JEW FISH</i>)
	1415	YELLOWEDGE GROUPE
	1426	YELLOWFIN GROUPE (<i>RED GROUPE, TRUE YELLOWFIN, FIRE BACK</i>)
1425	YELLOWMOUTH GROUPE (<i>CARBORITA</i>)	

SALTWATER FINISH SPECIES CODES (CONTINUED)

GRUNT	1440	GRUNTS
	3312	JOLTHEAD PORGY
	3308	KNOBBED PORGY (<i>KEYWEST PORGY</i>)
	3302	RED PORGY (<i>PINK SNAPPER, PINKY</i>)
	3306	WHITEBONE PORGY (<i>WHITE SNAPPER</i>)
JACK	1807	AFRICAN POMPAÑO
	1810	ALMACO JACK
	1817	BANDED RUDDERFISH (<i>AMARINO, AMBERINE</i>)
	1811	BAR JACK
	1805	BLACK JACK
	270	BLUE RUNNER
	1818	BLUNTNOSE JACK
	2720	FLORIDA POMPAÑO
	1812	GREATER AMBERJACK
	1800	HORSE-EYE JACK
	870	JACK CRAVELLE
	1815	LESSER AMBERJACK
	2095	LOOKDOWN
	2550	PERMIT
	1819	PILOT FISH
	1814	RAINBOW RUNNER
	1803	YELLOW JACK
MULLET	2348	MULLET - RED ROE
	2349	MULLET - WHITE ROE
	2341	STRIPED MULLET (<i>BLACK MULLET, GREY MULLET</i>)
SCORPIONFISH	3270	LIONFISH
	3267	LONGSNOUT SCORPIONFISH
	3263	SPINY CHEEK SCORPIONFISH
	3265	SPOTTED SCORPIONFISH

SALTWATER FINISH SPECIES CODES (CONTINUED)

SHARKS, DOGFISH, & RAYS (CONTINUED)	3524	ATLANTIC ANGEL SHARK
	3506	ATLANTIC SHARPNOSE SHARK
	3489	BASKING SHARK
	3522	BIGEYE SAND TIGER SHARK
	3527	BIGEYE SIXGILL SHARK
	3523	BIGEYE THRESHER
	3491	BIGNOSE SHARK
	3485	BLACKNOSE SHARK
	3495	BLACKTIP SHARK
	3504	BLUE SHARK
	3519	BONNETHEAD SHARK
	3497	BULL SHARK
	3487	CARIBBEAN REEF SHARK
	3507	CARIBBEAN SHARPNOSE SHARK
	3518	COMMON THRESHER SHARK
	3514	DUSKY SHARK
	3481	FINETOOTH SHARK
	3499	FLORIDA SMOOTH-HOUND SHARK
	3484	GALAPAGOS SHARK
	3511	GREAT HAMMERHEAD
	3517	LEMON SHARK
	3502	LONGFIN MAKO
	3483	NARROWTOOTH SHARK
	3494	NIGHT SHARK
	3490	NURSE SHARK
	3486	OCEANIC WHITETIP SHARK
	3532	PELAGIC THRESHER SHARK
	3501	PORBEAGLE SHARK
	2860	RAYS - UNCLASSIFIED
	3482	SAND TIGER SHARK
	3513	SANDBAR SHARK
	3510	SCALLOPED HAMMERHEAD
	3528	SHARPNOSE SEVENGILL SHARK
3505	SHORTFIN MAKO (<i>BONITO SHARK</i>)	
3493	SILKY SHARK	
3529	SIXGILL SHARK	

SALTWATER FINISH SPECIES CODES (CONTINUED)

SHARKS, DOGFISH, & RAYS (CONTINUED)	3650	SKATES - UNCLASSIFIED
	3488	SMALLTAIL SHARK
	3498	SMOOTH DOGFISH SHARK (<i>DUSKY SMOOTHOUND</i>)
	3520	SMOOTH HAMMERHEAD
	3496	SPINNER SHARK
	3521	SPINY DOGFISH
	3509	THRESHER SHARK
	3515	TIGER SHARK
SNAPPER	3755	BLACK SNAPPER
	3757	BLACKFIN SNAPPER (<i>BLACKFIN, HAMBONE SNAPPER</i>)
	3759	CUBERA SNAPPER
	3754	DOG SNAPPER
	3760	GRAY SNAPPER (<i>MANGROVE, BLACK SNAPPER, MANGO</i>)
	3761	LANE SNAPPER (<i>CANDY SNAPPER</i>)
	3772	MAHOGANY SNAPPER
	3763	MUTTON SNAPPER
	3770	QUEEN SNAPPER (<i>SILK, BALL-BAT</i>)
	3764	RED SNAPPER (<i>REDFISH, SNAPPER, CHICKEN SNAPPER</i>)
	3758	SILK SNAPPER (<i>SILKY, YELLOW EYE</i>)
	3371	SPANISH FLAG
	3765	VERMILION SNAPPER (<i>BASTARD SNAPPER, BEE-LINER, MINGO</i>)
	3756	WENCHMAN (<i>BIG-EYE SNAPPER</i>)
	3767	YELLOWTAIL SNAPPER (<i>YELLOWTAIL, SPOTTED SNAPPER</i>)
TILEFISH	4476	BLACKLINE TILEFISH
	4474	BLUELINE TILEFISH
	4472	GOLDFACE TILEFISH
	4478	SAND TILEFISH
	4470	TILEFISH (<i>GOLDEN TILEFISH</i>)
TRIGGERFISH	4561	GRAY TRIGGERFISH
	4562	OCEAN TRIGGERFISH
	4563	QUEEN TRIGGERFISH

SALTWATER FINISH SPECIES CODES (CONTINUED)

TUNA	4651	ALBACORE TUNA
	330	ATLANTIC BONITO (<i>OCEAN BONITO, COMMON BONITO</i>)
	4657	BIGEYE TUNA
	4658	BLACKFIN TUNA (<i>BERMUDA TUNA</i>)
	4652	BLUEFIN TUNA
	4653	LITTLE TUNNY (<i>BONITO, LITTLE TUNA, FALSE ALBACORE</i>)
	4654	SKIPJACK TUNA (<i>OCEAN BONITO, SKIPJACK, BONEHEAD</i>)
	4655	YELLOWFIN TUNA (<i>ALLISON TUNA</i>)
OTHER SALTWATER FISH	2222	ANCHOVIES SP.
	120	ANGELFISH
	990	ATLANTIC CUTLASSFISH
	3375	BANK SEABASS
	180	BARRACUDA
	1144	BEARDED BROTLA
	192	BLACK DRIFTFISH (<i>BARREL GROUPE</i>)
	1081	BLACK DRUM
	3360	BLACK SEABASS
	1083	BLACKBAR DRUM
	230	BLUEFISH
	521	BUTTERFISH
	720	CHUBS
	2525	CRIMSON ROVER
	925	CROAKER
	2501	ESCOLAR
	1235	FLOUNDER
	1550	HAKE
	1790	HOGFISH
	8145	JELLYFISH
	4410	LADYFISH (<i>TEN-POUNDER</i>)
	2223	LIZARDFISH
	3374	LONGTAIL BASS (<i>QUEEN SNAPPER, LONGTAIL</i>)
	2210	MENHADEN
	2230	MINNOWS
	2280	MOONEYE
	2310	MOONFISH
	4260	OCEAN SUNFISHES

SALTWATER FINISH SPECIES CODES (CONTINUED)

OTHER SALTWATER FISH (CONTINUED)	2502	OILFISH
	2503	OPAH
	2520	PARROTFISH
	2670	PINFISH
	2710	POMFRETS
	2760	PUFFERS
	2990	RUDDERFISH
	3260	SCULPINS
	3560	SHEEPSHEAD
	3810	SPADEFISH
	4060	SPOT
	3447	SPOTTED SEATROUT
	4120	SQUIRRELFISH
	4320	SWORDFISH
	1687	THREAD HERRING
	4590	TRIPLETAIL
	9999	UNKNOWN SALTWATER FINFISH SPECIES
	2560	VIOLET GOBY
	3455	WHITE TROUT (<i>SAND TROUT, SILVER TROUT</i>)
	1970	WHITING (<i>CHANNEL MULLET, SOUTHERN KINGFISH</i>)

REPTILE AND AMPHIBIAN SPECIES CODES

GROUP	SPECIES CODE	SPECIES
FROGS	8148	BARKING TREE FROG
	8158	BIRD-VOICED TREE FROG
	8153	BRONZE FROG (<i>GREEN FROG</i>)
	8152	BULLFROG
	8151	CHORUS FROG
	8144	CRICKET FROG
	8147	GRAY TREE FROG
	8146	GREEN TREE FROG
	8142	GULF COAST TOAD
	8155	LEOPARD FROG
	8156	NARROW-MOUTHED TOAD
	8157	OTHER FROGS
	8143	OTHER TOADS
	8154	PIG FROG
	8141	SPADEFOOT TOAD
	8150	SPRING PEEPER
	8149	SQUIRREL TREE FROG
LIZARDS	9204	BROAD-HEADED SKINK
	9205	BROWN GROUND SKINK
	9202	EASTERN FENCE LIZARD
	9203	FIVE-LINED SKINK
	9206	GLASS LIZARD
	9201	GREEN ANOLE
	9207	OTHER LIZARDS
SALAMANDERS	9303	AMPHIUMA
	9309	DUSKY SALAMANDER
	9311	DWARF SALAMANDER
	9301	LESSER SIREN
	9306	MARbled SALAMANDER
	9307	MOLE SALAMANDER
	9313	OTHER SALAMANDERS
	9312	SLIMY SALAMANDER
	9308	SMALL-MOUTHED SALAMANDER
	9304	SPOTTED NEWT
	9305	SPOTTED SALAMANDER

REPTILE AND AMPHIBIAN SPECIES CODES (CONTINUED)

SALAMANDERS (CONTINUED)	9310	THREE-LINED SALAMANDER	
	9302	WATERDOG	
SNAKES	9415	BANDED WATER SNAKE	
	9427	CANEBRAKE RATTLESNAKE	
	9411	COACHWHIP	
	9425	COPPERHEAD	
	9424	CORAL SNAKE	
	9404	CORN SNAKE	
	9426	COTTONMOUTH	
	9421	DEKAY'S SNAKE	
	9416	DIAMOND-BACKED WATER SNAKE	
	9423	GARTER SNAKE	
	9420	GLOSSY CRAYFISH SNAKE	
	9419	GRAHAM'S CRAYFISH SNAKE	
	9413	GREEN WATER SNAKE	
	9407	HOG-NOSED SNAKE	
	9410	MILK SNAKE	
	9406	MUD SNAKE	
	9429	OTHER SNAKES	
	9418	PINE SNAKE	
	9408	PRAIRIE KING SNAKE	
	9428	PYGMY RATTLESNAKE	
	9402	RACER	
	9422	RIBBON SNAKE	
	9403	RING-NECKED SNAKE	
	9417	ROUGH GREEN SNAKE	
	9412	SALT MARSH SNAKE	
	9401	SCARLET SNAKE	
	9409	SPECKLED KING-SNAKE	
	9405	TEXAS RAT SNAKE	
	9414	YELLOW-BELLIED WATER SNAKE	
	TURTLES	8122	ALLIGATOR SNAPPING TURTLE
		8127	CHICKEN TURTLE
		8125	COMMON MUSK TURTLE
8121		COMMON SNAPPING TURTLE	
8081		DIAMONDBACK TERRAPIN	
8131		GULF COAST BOX TURTLE	

REPTILE AND AMPHIBIAN SPECIES CODES (CONTINUED)

TURTLES (CONTINUED)	8129	MISSISSIPPI MAP TURTLE
	8123	MUD TURTLE
	8126	PAINTED TURTLE
	8124	RAZOR-BACKED MUSK TURTLE
	8133	RED-EARED TURTLE
	8130	RIVER COOTER
	8134	SOFTSHELL TURTLE
	8132	THREE-TOED BOX TURTLE

UNIT CODES

CODE	DESCRIPTION
1	POUNDS
2	SACKS*
3	BARRELS
4	BUSHEL
5	DOZENS
6	INDIVIDUALS OR BY THE HEAD
7	TONS
8	THOUSANDS OF STANDARD FISH (Menhaden)

***convert any “half sacks” or “mini sacks” to standard sacks**

CONDITION CODES

CODE	DESCRIPTION
1	WHOLE OR ROUND OR HEADS ON
2	GUTTED
3	HEADED OR HEADS OFF
4	GUTTED & HEADED
5	FILLETED OR PEELED OR MEAT
6	TUBED (GUTTED, HEADED, & TAILED)
7	PIECES OR CHUNKS
8	LIVE BAIT
9	DEAD BAIT

MARKET CODES

CODE	DESCRIPTION
1	NUMBER 1 (LARGE CRABS)
2	NUMBER 2 (MEDIUM CRABS)
3	NUMBER 3 (SMALL CRABS)
4	FACTORY GRADE CRAB
5	NO GRADE (FOR TUNA ONLY)
6	LARGE
7	MEDIUM
8	SMALL
10	FINS
11	ROE (FEMALES OR FEMALE CRAB)
12	ROE (MALES OR MALE CRAB)
13	CRAB CLAWS
14	BUSTER OR PEELER
15	SOFTSHELL
99	FARM RAISED, AQUACULTURE

Note: Shrimp counts are recorded here when reporting shrimp, for example:

16/20 count shrimp will be recorded as: -

21/25 count shrimp will be recorded as: -

Note: Crab markets are recorded here using 1, 2, 3, 4, 1 – 4, 11, 12, 13, 14 or 15 (see 'MARKET' table above for the correct market code), for example:

Crabs with a market of 2 would be recorded as: -

Ungraded crabs, or a straight dump, would be recorded as: -

PERMIT CODES

	PERMIT	TYPE	SPECIES
STATE	Experimental Gear Permit	S	GEAR
	Menhaden Bait Permit	S	MENHADEN
	Mullet Permit	S	MULLET
	Mussel Harvester Permit	S	MUSSEL
	Out-Of-State Oyster Landing Permit	S	OYSTER
	Pompano Permit	S	POMPANO
	Public Oyster Seed Ground Vessel Permit	S	OYSTER
	Shark Permit	S	SHARK
	Shrimp Bait Permit	S	SHRIMP
	Special Bull Drum Permit	S	DRUM
	Spotted Seatrout Permit	S	TROUT
	Traversing Permit	S	TRAVERSE
FEDERAL	Atlantic Bluefin Tuna Permit	F	BLUEFIN
	King Mackerel Permit	F	KING
	Other Tuna Permit	F	TUNA
	Reef Fish Permit	F	REEF
	Shark Permit	F	SHARK
	Spanish Mackerel Permit	F	SPANISH
	Swordfish Permit	F	SWORDFISH

For information on state permits, please call LDWF at (225) 765-2800 and select option 1 for Licensing.

Information on federal permits can be found at <https://www.fisheries.noaa.gov/permits-and-forms> under 'Southeast' Permits or 'Atlantic Highly Migratory Species' Permits.